



Spark NH Vision: All New Hampshire children and their families are healthy, learning, and thriving now and in the future.

Spark NH Mission: Provide leadership that promotes a comprehensive, coordinated, sustainable early childhood system that achieves positive outcomes for young children and families, investing in a solid future for the Granite State.

Workforce and Professional Development Committee
June 26, 2015, 9:00 – 11:00
2 Delta Drive, Concord, NH – 2nd Floor

NOTES

Committee Charge: Develop recommendations and implementation plans to enhance NH's capacity for the recruitment, retention, advancement and support of qualified professionals across early childhood programs via education/training and credentialing.

Meeting Co-Chairs: Ellen Wheatley, Pat Cantor

Participants: Sue Foley, Maria Doyle, Shannon Quinn, Claudette Mallory, Kerry Martinelli, Carol Garhart, Farrah Deselle, Richie Coladarci, Ellyn Schreiber, Ruth Littlefield, Mary Ellen Schule, Tessa McDonnell

Meeting Summary Recorder: Tessa McDonnell

Minutes for May pending.

It was noted that using the Safari browser presented problems when viewing the Spark web page. Mary Ellen will report that to Katie and the web page developers. A note may be needed on the webpage that other browsers are preferred,

Updates:

Equity Initiative: Maria Doyle attended a session sponsored by Spark and reported that there is an expectation that each committee will complete the task of facilitating a discussion and activities to assure that committee work is being viewed through an equity lens. She reported that we are requested to complete the task by the end of the year. Pat and Tessa recommend that our group devote a meeting in the fall to this task and will work with Maria to plan accordingly.

SPECCC Glossary draft – Carol and Stephanie submitted the simplified Glossary for distribution. Richie contributed to the editing process as well. Copies were passed

around noting the changes that were made and a “sign-off” on the work by Pat Cantor. The Glossary will be sent to committee members electronically. This will remain in draft form until our vetting of the SPECC is completed.

Professional Development System:

Blueprint Recommendation Process

- Define Criteria for Prioritizing Projects
- Clarify and Refine Recommendations
- Rate Recommendations by Criteria

Tessa led the group through a process to define criteria that we will use in the prioritization of the Recommendations presented by the Blueprint Working Groups. Time was spent deliberating and discussing specific measureable criteria in the following categories: Customer Impact, Cost/ Investment, Human Resources, Stakeholder Collaboration, Time, Ease of Completion and Value. An additional category was added – Evaluation.

Following this, the committee began to review each of the Working Groups Recommendations. The intent was to clarify, revise, or edit based on group understanding and consensus. The Professional Standards Recommendations were completed pending consultation with the current Child Care Licensing Rules regarding grandfathering educational requirements and credit requirements for teachers and directors.

At the August meeting we will continue with the other Working Groups Recommendations.

Action Steps:

1. Everyone will continue to follow up with professional contacts for the SPECCC. The Survey Monkey form is live for providing feedback: [Spark NH WFPD SPECCC Feedback Form](#)
2. Tessa will send Criteria for Evaluating WFPDS Recommendations to committee members.

Next meeting:

August 28, 2015, 9:00 – 11:00
2 Delta Drive, Concord, NH – 2nd Floor

